

Minutes of the Meeting of Fillongley Parish Council held at Fillongley Village Hall on Thursday 19th October 2018 at 7.30pm

Present: Cllr A Robert Pargetter (Chairman), Cllr J Hooke, Cllr S Onions, and Cllr S Taylor, Cllr A White and Cllr D Wardley. Clerk: Mrs H Badham.

There were 14 members of the public in attendance.

13372 AGENDA ITEM 1 APOLOGIES

Apologies were received from Cllr C W Antrobus.

13373 AGENDA ITEM 2 DECLARATIONS OF INTEREST

The Chairman invited members who wished to do so to make declaration of pecuniary and non-pecuniary interest in respect of items on the agenda. Cllr Hooke declared a non-pecuniary interest in Agenda Item 7, PAP/2018/0231. No further declarations were made.

13374 AGENDA ITEM 3 MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting held on 20th September 2018, having been previously circulated and read, were then approved on the proposition of Cllr Onions and seconded by Cllr Hooke. All were in favour.

13375 AGENDA ITEM 4 GUESTS

Cllr Pargetter welcomed Carol Cotterill, Warwickshire Rural Crime Prevention Officer. Ms Cotterill explained that there have already been 2 events recently where information has been given and property marked. She also reminded the persons present about the “away from home property box” – available free of charge to residents who are away from home due to holiday/hospital visits etc. It has items which can be used to prevent burglaries whilst the home is empty. Ms Cotterill asked the Council if they would be interested in joining the “Supported Village Scheme” promoted by the Police & Crime Commissioner. In addition to items already supplied, this would provide property marking equipment which could be used by all villagers. The only thing is that once the supplies have been used, FPC would need to undertake to replenish the box. Councillors will discuss formally later in the meeting. Cllr Pargetter thanks Ms Cotterill for attending.

Cllr Pargetter next welcomed Mr Syed Abbas, Highways England Project Manager and Ms Natalie O’Dwyer, Communications Manager for contractors Balfour Beatty, to inform local people as to what is happening with regard to the alteration of the M6 to a smart motorway. There was much discussion with regard to removal of vegetation and also noise levels. Both confirmed that trees are only removed for essential works and if it is possible to leave them and work around them then that is the preferred choice. It was also confirmed that re-planting is done as early as possible to enable the trees to begin to grow whilst the project is still being completed. Clerk will (with permission) pass on contact details so that discussion can continue with regard to noise levels in particular locations. Query was raised as to whether holding pools for water coming off the motorway will be provided as part of the project? This will be confirmed either way after the meeting, but there was confirmation that the water flow will be bettered as there is a pipework scheme that will slow the flow into the local watercourses. This flow has previously been partially blamed for contributing to the flooding issues in the Parish. Highways England and Balfour Beatty have been in direct contact with the Fillongley Flood Group to discuss this particular issue. Cllr Pargetter thanked the representatives for attending.

13376 AGENDA ITEM 5 PROGRESS REPORTS for information

- a. **Recreation Ground Report.** The quarterly report from NWBC was briefly discussed and will be circulated by email. Clerk to ask Lengthsman to complete tasks.

- b. **Fields in Trust.** Apologies from FIT but there has been no progress.
- c. **War Memorial Renovation.** Cllr Hooke reported that Bellamy & Waterhouse have completed the renovation/cleaning of the stonework of the War Memorial. The cross is completed and will be re-erected, in conjunction with Bellamy & Waterhouse, in the next two weeks.
- d. **Ousterne Lane** WCC have reported that the design team area waiting for information from other stakeholders such as Severn Trent and other utility companies to ascertain the impact of plans. Though this is not completed WCC are confident that the scheme will go ahead.
- e. **Church Lane.** Following the signs and lines that were put in place, a speed survey will be done shortly to ascertain what effect the alterations have had, if any.
- f. **Didgley Lane.** Mr Lamb has confirmed receipt of the pipes from WCC and hopes to have the works completed by Christmas.
- g. **Tamworth Road Signage.** Clerk had an on-site meeting with WCC Traffic & Road Safety Officer. A proposed plan was presented to the Council for approval. Clerk also circulated this to the members of the Public in attendance. Following discussion and explanation, Cllr Wardley proposed that it be implemented as soon as possible. Seconded by Cllr Onions. All in favour.
- h. **Crossroads Safety Audit/Signage.** During the same on-site meeting, the Clerk and Officer discussed the Safety Audit that had been carried out after the completion of the crossroads re-alignment. Further to on-site examination and discussion WCC have noted the following;
 - a. Alternative options were originally considered which included a roundabout and traffic signals. However due to the high cost of the measures and space constraints at the site, these options were discounted.
 - b. The vast majority of accidents have been caused by vehicles approaching the crossroads from Nuneaton Road, and most of these have been overshoot type accidents. It is clear that drivers aren't noticing the junction when approaching from Nuneaton Road.
 - c. The measures installed included a stagger between Meriden Road and Nuneaton Road and realignment of the central islands, to remove the 'see-through' effect at the crossroads. As part of the proposals, alterations were carried out on the signing on all approaches (including putting a flag sign arrangement within the new verge area opposite Nuneaton road, directly in the drivers eye line), planting 3 No. trees to block the 'see-through' effect on Meriden Road and enhancing pedestrian facilities.
 - d. Recently the Parish Council and local residents have witnessed further accidents occurring at this junction, however these are mainly damage only accidents and are not reported by the Police.
 - e. We are currently working with our Safety Engineers to make further improvements at this junction especially on the Nuneaton Road approach by
 - i. installing a secondary give way sign on the offside (or on the central refuge).
 - ii. The vehicle direction sign on the Nuneaton approach will also be relocated to give drivers better visibility that they are approaching a crossroads junction.
 - f. We have also checked the extent of the highway Boundary on the corner of Tamworth Road/Nuneaton Road Fillongley Garage side. The Clerk at our recent walkabout at the junction raised concerns for pedestrians crossing the Nuneaton Road from the Garage side towards the school. The concern related to visibility of pedestrians waiting to cross the Nuneaton Road who couldn't see vehicles approaching from the Tamworth Road. The Conifer and associated wall is not Highway, it is the boundary of the residential property. The Localities Officer will discuss with the resident to see if we can trim back the conifer to improve visibility.”

Meeting closed. There was discussion with regard to other possibilities for signage etc. The information on Satellite Navigation Systems was discussed as was the proposal for a camera at the crossroads. Meeting re-opened. It was resolved that the Clerk should request a “Stop” sign rather than

“Give Way”, and confirm details of all alterations to be made. The Chairman suggested that a log of accidents be kept rather than injurious accidents which are the only records currently kept.

- i. **Roll of Honour.** Unfortunately Eddies family are not able to attend on 10th November so the date was altered to 9th December. Arrangements to be finalised at the next meeting.
- j. **Lych Gate.** Cllr Antrobus had confirmed that he had not yet been able to complete any work on the Lych Gate.
- k. **Crossways Cottages parking.** Clerk had written to land owners as previously agreed. The Landowner is not prepared to rent their land to some residents for parking as she uses it for grazing her horses. As WCC have already confirmed that they have been unable to find a solution, FPC have no further avenues to explore.
- l. **Mower Box.** No progress to report.
- m. **Flood meeting update.** Sadly no Councillors were able to attend and the Clerk was unwell. The meeting was successful with many Councillors from other Parishes attending. It was also reported that there are plans for 4 more water level monitors in the area in order to obtain better data to provide evidence for a longer term flood management solution.
- n. **Silver Sunday.** The Chairman apologised that he had been unable to attend and thanked the Councillors and Clerk who had run such a successful event. Cllr Onions also thanked the Badham family who had helped setting up, serving and clearing up and also Fillongley Scouts for helping. Clerk provided a financial breakdown of costs for the event which had received full funding from Greggs Foundation. Cllr White proposed payment to R Yorke of £34 and to City of Coventry Male Voice Choir of £60. Seconded by Cllr Hooke. All in favour.
- o. **Road Closure – Kinwalsey.** This has been postponed – no new date given yet.
- p. **Meeting with Allesley PC on 5th November.** Cllr Pargetter unable to attend however Cllr Wardley will attend on behalf of FPC.
- q. **High House, Hardingwood Lane.** NWBC will be serving enforcement notice for cessation of use as a party venue.
- r. **Nevson, Coventry Road.** Clerk had received an email regarding ownership that was duly noted. NWBC have visited the site and informed the owners that they have 6 weeks to clear the site or submit a planning application.

13377 AGENDA ITEM 6 MATTERS FOR DECISION

- a. **Silver Sunday Funding.** The Clerk suggested that funding for next year be sought from the United Trust of William Avery and Others. It was unanimously agreed to apply.
- b. **Centenary Commemoration Beacon**
 - a. **Readings.** Further to considerable discussion it was resolved to ask Mr Ron Siebert to participate on behalf of the Allied Servicemen and Mr Mark Greenaway to participate on behalf of the bereaved families. It was resolved to ask a resident who had completed National Service but it was agreed that this should be determined by email. It was decided to post signage for the visitors to the Beacon to say who the people doing the readings are and why they have been chosen.
 - b. **Traffic.** The Clerk had applied for road closure on Coventry Road for the Church Service in the morning and also for a technical “closure” (which in reality will be a one-way system) for Blackhall Lane in the evening. Mr Les Peacock from Saltem has agreed to implement the closure in the morning and loan signage for the evening.
 - c. **Final Details.** All Councillors will attend on the evening. Clerk will liaise to arrange details and circulate by email.
- c. **Church Farm Encroachment.** Mr Dumbleton has written to suggest that the Boundary Survey is now disclosed. As this had been previously agreed and Minuted, this was agreed. There has been no further developments for further decision.

- d. **Community Speedwatch.** Police have given final go-ahead for the scheme to commence and are suggesting 1st November for training of volunteers. Mrs Gardner attended to collect contact details for volunteers. No comment has been received from other councils with regard to sharing a camera.
- e. **Western Power Wayleave (signature required).** This was agreed last month, presented to the Chairman for signature and duly signed.
- f. **Standing Order amendment.** It had come to the Clerks attention that the previously Minuted alterations to the Standing Orders permitting determination by email had not been added to the Standing Order document. Following discussion, Cllr Pargetter proposed that all planning applications that are received between meetings should be circulated so that Cllrs can look at the detail well in advance. To be considered a decision of Council, 4 Councillors need to agree a determination, however if a single Councillor requests that the application is discussed at a PC meeting then it shall go onto the Agenda for discussion at the next meeting.
- g. **Supported Villages Scheme.** Following the earlier presentation, Councillors discussed the offer made under the Supported Villages Scheme. Cllr Wardley proposed that FPC should go ahead, Seconded by Cllr Onions. All in favour.

13365 AGENDA ITEM 7 PUBLIC DISCUSSION

Meeting Closed. There was public discussion regarding;

- Village Farm Land housing application.

The Meeting re-opened.

13366 AGENDA ITEM 8 CORRESPONDENCE

- WALC – 3rd Annual Warks 3rd sector and public sector partnership group conference 29/11. *Noted, none to attend.*
- WALC AGM 17/11. *Noted, none to attend*
- WALC newsletter. *Noted.*
- Road Closure – Tippers Hill Lane. *Noted.*
- House rename- Castle Close. *Noted.*
- Moor Farm Stables enforcement/planning application- *email of thanks to PC.*
- Winter gritting routes *Noted.*
- Request for sponsorship. *Noted.*
- Cards/email of thanks re Silver Sunday. *Noted.*
- Bournebrook School invitation. *Noted; Cllrs Taylor and Onions to attend. Cllr Hooke has also been specifically invited following a talk that she did at the school regarding the War Memorial.*
- Email re crossroads. *There was a request from the “Fillongley Crossroads Action Group” to have a public meeting regarding the crossroads. Meeting Closed. During discussion it was stated by the organiser that she had not realised how much the Parish Council had already done and was continuing to do towards making the roads safer. Meeting reopened. It was resolved that should members of the public wish to ask questions then the Parish Council Meetings are always public meetings and questions can be addressed through them. Minutes are also available on the website and notice boards and the Clerk is also available to contact with any queries.*

To consider the following **Planning Applications**;

PAP/2018/0567 7 Shawbury Cottages, Shawbury School Lane, Fillongley. Retrospective planning consent for front and rear single story extensions. *No objections.*

PAP/2018/0582 Belmont, Coventry Road, Fillongley. Erection of first floor extension. *No objections.*

PAP/2018/0600 Butchers Rest Coventry Road Fillongley. Listed Building Consent for fireplace opening and install multifuel burner, chimney liner and cowl. Reinstatement of hearth. *No objections.*

PAP/2018/0535 Greenways Farm, Shawbury Lane, Fillongley. Conversion and extension of barn to create self catering accommodation. *No objections.*

PAP/2018/0571 The Elms Shawbury Lane Shustoke. Erection of single storey rear extension with a maximum height of 4.0 metres, a maximum eaves height of 2.5 metres and extending 8.0 metres beyond the rear wall of the original dwelling. *No objections.*

PAP/2018/0611 1 The Lingards, Wood End Lane, Fillongley. Conversion of existing garage and construction of new garage. *No objections.*

PAP/2018/0231 Heart of England, Meriden Road. Display of two pole-mounted banner signs with halo (internal) illumination (lettering only illuminated). *Email from NWBC informing that the applicant has had a single sign installed to the specification of the application for comment before the next Planning Board Meeting on 5th November. It was felt to be too large and the lighting specification not in enough detail; Councillors to take professional advice before comment.*

To receive the following **Planning Determinations;**

PAP/2018/0319 The Elms Shawbury Lane Shustoke. Demolition Of Existing Long Barn And Outbuildings And Erection Of Two Single Storey Dormer Bungalow Dwellings. *Withdrawn - Valid application*

PAP/2017/0503 Barn Meriden Road Fillongley. Conversion Of Building To Wedding Facility, Formation Of Car Park And Amenity Area. *Refused*

PAP/2018/0407 Slowley Green Farm Tamworth Road Fillongley. Erection Of Fodder And Machinery Store *Granted*

PAP/2018/0478 Broomfield House Wood End Lane. Erection of a playroom and garden store to rear garden *Granted.*

PAP/2018/0388 Fir Tree Farm Breach Oak Lane. Erection of agricultural workers dwelling. *Refused.*

PAP/2018/0380 The Cornmill Tamworth Road Fillongley. Erection of new storage unit for agricultural use. *Granted.*

PAP/2018/0377 Ashleigh Coventry Road. Variation of condition no: 2 of planning permission PAP/2015/0687 (APP/R3705/W/16/3245303) relating to Plot 3 - increase in ridge height, Plots 1-5 various elevation & internal layout amendments; in respect of Residential development of 5 new dwellings, 1 detached garage and associated highways, landscaping and external works. Demolition of the "Ashleigh" garage and morning room. *Refused*

PAP/2018/0611 Hill View Caravan Park. Change of use of land for menage 45m x 22m *Granted.*

13367 AGENDA ITEM 9 FINANCE TO APPROVE PAYMENTS

- **Change signatories on bank account.** Cllr Hooke proposed amending the account to add Cllr Wardley as a signatory. Seconded by Cllr Taylor. All in favour. New mandate was passed around for signature by Councillors.
- **Cemetery bank account.** The Clerk presented a financial statement with regard to the Cemetery. As there are recommended limits on the amount of cash held by the PC the Clerk suggested that it was time to have a separate account for the cemetery funds to give clearer delineation. The account could be linked to the PC account so no further signatories would be required. Cllr Onions proposed accepting the suggestion and setting up another account. Seconded by Cllr Hooke. All in favour.

Payee	Reason	Nett	Reclaimable VAT	Gross	Method
H Badham	SCP 25 September				Chq 100456
L Judge-Porter	Manpower				Chq 100467
HMRC	Tax				Chq100458

United Trust of Wm Avery & Others	Rent	23.13		23.13	Chq 100460
H Badham	Silver Sunday food/labels/teaspoons/beacon prizes/beacon tickets/stamps/Kaspersky	293.79		293.79	Chq 100462
C H Rowley	Silver Sunday ham	61.00		61.00	Chq 100459
Fillongley Village Hall	Silver Sunday Room Hire	32.50		32.50	Chq 100463
NWBC		1475.05	295.01	1770.06	Chq 100461

Invoices presented and cheques to be signed; proposed by Cllr Taylor, seconded by Cllr Hooke. All in favour.

13368 AGENDA ITEM 10 COUNCILLORS REPORTS

- Belated congratulations to Fillongley Cricket Club for achieving a place in the semi-final of the Village Knockout competition.

13369 AGENDA ITEM 11 NEXT MEETING

The next meeting is to be on Thursday 15th November 2018. There being no other business, the meeting was closed at 10.05pm.

13370 AGENDA ITEM 12 VILLAGE HALL BUSINESS

- Following the request last month, polycarbonate greenhouses were discussed. It was resolved that there were no objections to this type of greenhouse being erected in the Allotments.

Payee	Reason	Nett	VAT	Gross	Method
J Moore	Manpower				Chq 100746
Fillongley Renovation	Plumbing leak	60.00	12.00	72.00	Chq 100747
JLN	Gas safety check	97.50	19.50	117.00	Chq 100748

Invoices presented; Cllr Wardley proposed approval and payment, seconded by Cllr Taylor. All in favour.