

Minutes of the Meeting of Fillongley Parish Council held at Fillongley Village Hall on Thursday 19th April 2018 at 7.40pm

Present: Cllr A Robert Pargetter (Chairman), Cllr J Hooke, Cllr S Onions, Cllr R Brown and Cllr A White.
Clerk: Mrs H Badham.

There were 5 members of the public in attendance.

13315 AGENDA ITEM 1 APOLOGIES

Apologies were received from Cllr C W Antrobus and Cllr S Taylor.

13316 AGENDA ITEM 2 DECLARATIONS OF INTEREST

The Chairman invited members who wished to do so to make declaration of pecuniary and non-pecuniary interest in respect of items on the agenda. None were declared.

13317 AGENDA ITEM 3 MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting held on 15th March 2018, having been previously circulated and read, were then approved on the proposition of Cllr Hooke and seconded by Cllr Pargetter. All were in favour.

13318 AGENDA ITEM 4 PROGRESS REPORTS for information

- a. **Lych Gate.** Clerk reported receipt of final invoice for ironwork. It was also noted that the pedestrian gate was stained again and the ironwork was bubbling in places again. Following discussion, it was resolved to wait until the work is completed to full satisfaction before paying the outstanding invoice.
- b. **Neighbourhood Planning update.** Clerk and Cllr White have had a meeting with NWBC and just completing a few minor amendments before imminent submission. Cllr White wished thanks to be recorded to the Clerk for recent work on the Neighbourhood Plan.
- c. **Recreation Ground Report.** Cllr Antrobus had offered apologies as he hadn't completed the inspections due to his operation. Cllr White checked the swing foundations and reported no rot/rust but it appears that the posts are sliding within the concrete blocks. Cllr White also noted that he had undertaken a visual inspection of the play equipment whilst looking at the swings and found no obvious issues. Clerk to ascertain price for refixing 2 loose posts.
- d. **Fields in Trust.** Application for Corley Moor has been made. Clerk awaiting response.
- e. **War Memorial Renovation.** Cllr Hooke reported that her 3rd application to the War Memorials Trust was successful and FPC have been awarded 75% of the total renovation cost, being £2140. Donations/ fund raising to date for war memorial renovation is £1289.65 which is in excess of current expected costs. There was some discussion with how the excess should be spent but no resolution. Thanks were given to Cllr Hooke for her work in fundraising and research on the War Memorial and those commemorated on it.
- f. **Cemetery Letters.** Clerk reported that all letters sent had been acted upon.
- g. **WCC County Church Service to celebrate the Commonwealth.** Cllr Onions reported that the church was full and it was a most interesting and enjoyable service.
- h. **Fillongley Fete.** Cllr Hooke will organise a raffle for luxury hamper as before, Cllrs were requested to bring items in next month for inclusion. Cllr Hooke and Cllr White will be in attendance at the fete.
- i. **Mobile Post Office.** Will commence in the car park of Manor House pub as soon as mechanical issues are resolved.

- j. **WW1 Commemoration Beacon celebrations** as follows;
 - i. **Bugler.** Clerk noted that in the information from the Pageant Master, the Last Post will be played by buglers throughout the land. Clerk has contacted relevant organisations to try and arrange this at Fillongley.
 - ii. **Bagpipes.** Clerk noted that in the information from the Pageant Master bagpipes will play at dawn all over the world. It was suggested that a piper playing by the War Memorial would be a fitting tribute if this is possible. Clerk to try and find a piper.
 - iii. **Church Bells.** Clerk noted that in the information from the Pageant Master that a peal of bells are to ring out as they did 100 years ago to signify the end of the War. Clerk has written to the vicar and to the Tower Captain to encourage participation.
- k. **Ousterne Lane/Church Lane.** WCC have updated, confirming that they have paid the land agent to facilitate access to the land for surveying in Ousterne Lane. No further update regarding Church Lane.
- l. **Fillongley Flood Group Funding.** The Group have informed the Clerk that the date for the expiration of the current contract has changed and another year has been granted. There has been no further information from WCC or NWBC on progress on the funding application.

13319 AGENDA ITEM 5 MATTERS FOR DECISION

- a. **Church Farm encroachment.** Clerk and Cllr Antrobus met with Mr Dumbleton as previous requested. Mr Dumbleton suggested a more specific proposal was required to proceed to court. Court proceedings would also require more detailed surveyor information than had been ascertained. Clerk showed Cllrs a letter from Church Farm solicitors with copies of their surveyor findings that indeed the front and side fences are encroaching as previously stated by the Council. Cllr Brown proposed to instruct Mr Dumbleton to progress the matter to court proceedings. Seconded by Cllr Hooke. All in favour. Cllr Brown further proposed that a surveyor should be engaged to provide the correct information to prepare for Court. Seconded by Cllr Hooke. All in favour. Clerk to arrange Surveyor and forward solicitors email to Mr Dumbleton and ask Church Farm solicitors to communicate through Mr Dumbleton in the future.
- b. **GDPR Implications/changes.** Following discussion it was resolved that as final requirements and their application to the PC are not yet entirely clear the PC would watch for developments and training opportunities.
- c. **NPPF Comments.** Following discussion of the NWBC document regarding NPPF, it was resolved to make no further comments.
- d. **Cemetery Footpath Quote.** Clerk has a quote for £100 for labour to put the gravel into the path and tidy up edges etc. The cost of gravel is £42 per bag but quantity required is yet to be determined. Cllr White proposed acceptance of labour quote and purchase of a maximum of 10 bags of gravel. Seconded by Cllr Onions. All in favour.
- e. **Lengthsman Applications.** The Chairman resolved to move this Agenda item to the end of the meeting at which point the meeting would be closed to the public due to the personal nature of the item to be discussed.
- f. **Swings at Recreation Ground.** Previously discussed with recreation ground report.
- g. **Notice Board at Green End Road.** Cllr White had inspected the notice board and found it to be beyond repair. Clerk had found prices for hardwood notice boards and also a composite wood/recycled plastic board that would not require any maintenance. Both prices were in the region of £1000. Following discussion Cllr Brown proposed that the old notice board be removed and a notice put on the post asking for anyone who would like a replacement board there to contact the Clerk which could show

the extent of use of the board and whether it is then worth the investment. Seconded by Cllr Hooke. All in favour.

13320 AGENDA ITEM 6 PUBLIC DISCUSSION

Meeting Closed. There was discussion with regard to;

- Daw Mill refusal of planning appeal
- Tables for the PC at the fete
- Nuisance from the Heart of England Site

The Meeting re-opened. It was resolved to write to Mr Steve Maxey, Solicitor to NWBC regarding ongoing nuisance and expressing concern for the forthcoming spring/summer season.

13321 AGENDA ITEM 7 CORRESPONDENCE

- Letter of thanks from Over Whitacre PC. *Clerk to respond with letter of thanks to OWPC and Ross Jones for their hard work with regard to Daw Mill campaign.*
- Solihull MBC Bridge news. *No further news as yet.*
- Temporary Road Closure – Newhall Green. *Noted.*
- NWBC Annual List of road closures for events. *Noted.*
- Post Office response. *Mobile PO to be in the car park of the Manor House Pub for 1 hour every Wednesday.*
- Open Space Society training opportunity. *None to attend.*
- Open Space Society AGM. *None to attend.*
- Local Government pay increase proposals/agreement. *Cllr White proposed adoption of new scales. Seconded by Cllr Hooke. All in favour. It was noted that following November review, Clerk is currently on SCP 25.*
- Email from resident regarding participation in Queens Commonwealth Canopy. *Following discussion, FPC will not apply for trees.*
- WALC Self-Assessment tool for PCs. *FPC do not wish to use this.*
- WALC Section 137 new limits. *Noted.*
- WALC Briefing Day feedback survey (emailed). *Noted – Cllrs to reply individually as per email.*
- WALC Newsletter - Council email addresses. *Clerk to email further information and Councillors to make individual decisions as to whether they would prefer a new email address.*
- Email re CCC road development possibilities. *Noted.*
- Email of thanks. *Noted.*
- Cov & Warks Hospital Consultation. *Noted.*
- Email re Arley Sports Centre Banner. *Following discussion it was resolved to ask the group to remove the banner.*

Late Agenda inclusions;

- NWBC Local Plan. *Noted.*
- Email regarding noise at Heart of England Site. *This had already been brought up during public discussion so was not re-visited.*

To consider the following Planning Applications;

PAP/2017/0477 Land to the rear of 4, Adkins Croft, Fillongley. Reconsultation. Erection of dwelling.
Objections.

PAP/2018/0193 Beckfield Lodge Farm, Breach Oak Lane, Corley. Erection of replacement dwelling. *No Objections.*

PAP/2018/0169 Corley Ash Cottage, Coventry Road, Fillongley. Extension of existing dropped kerb. *No Objections.*

PAP/2018/0225 Penlan, Coventry Road, Fillongley. Extensions, roof alterations and insulated external render. *No Objections.*

To receive the following **Planning Determinations;**

PAP/2018/0061 Withies Tamworth Road Fillongley Certificate of Lawfulness for Single Storey Side And Rear Extension. Granted.

PAP/2017/0630 Crossways Farm, Nuneaton Road. Change of use of an agricultural field to a dog agility site. With extension of the hard-standing area. Granted.

PAP/2018/0153 The Elms, Shawbury. Change from one residence to 2. Granted.

PAP/2018/0160 Willow Tree House Tamworth Road. Proposal: Variation of condition no: 2 of permission ref: PAP/2017/0667 relating to revised scheme; in respect of erection of 2 storey & single storey extn. Granted.

13322 AGENDA ITEM 8 FINANCE TO APPROVE PAYMENTS

- **Annual Accounts/Internal Audit.** Cllr Pargetter went through questions on Annual Governance and Accounting Statements, reviewed and answered with the agreement of Councillors. Cllr White proposed acceptance and signature of Annual governance statement, account statements and audit. Seconded by Cllr Hooke. All in favour.
- There was some discussion on the renewal for Zurich Insurance. Clerk to make changes to Policy with regard to; value of boiler, to include the role of Lengthsman and also to include the Beacon event. The new cost to be presented to the next meeting.

Payee	Reason	Nett	Reclaimable VAT	Gross	Method
H Badham	SCP 24 February				Chq 100414
HMRC	Tax				Chq 100415
NWBC	Grounds maintenance	214.26	42.85	257.11	Chq 100416
Tom White Waste	Waste Removal	105.17	21.03	126.20	Chq 100417
WALC	Membership	467.00		467.00	Chq 100418
WALC	LCR	67.50		67.50	Chq 100419
J Hooke	Grant application postage	22.00		22.00	Chq 100420
NWAC of PCs	Membership	10.00		10.00	Chq 100421

Invoices presented and cheques to be signed; proposed by Cllr Brown and Seconded by Cllr Hooke. All in favour.

13323 AGENDA ITEM 9 COUNCILLORS REPORTS

- Sign down at Newhall Green- Clerk to report to WCC Highways
- Fly tipping down Wall Hill Road. (already reported to NWBC).

- Bench at the crossroads. The Clerk showed a picture of a commemorative bench that she has seen and suggested that Councillors consider replacing the bench at the crossroads (as previously requested by Parishioners) with a bench commemorating 100 years since the end of the First World War. Cost of the particular bench (including delivery) was £800. It was resolved to consider this and discuss at a future meeting.

13324 AGENDA ITEM 10 NEXT MEETING

The next meeting is to be on Thursday 17th May 2018. Cllr Pargetter offered his Apologies for the next meeting. Following discussion, he confirmed that should Cllrs wish to re-elect him as Chairman he would accept the Office though noted that he was not presuming that this would happen.

13325 AGENDA ITEM 11 VILLAGE HALL BUSINESS

- Phone contract. Clerk has already discussed via email though sought approval of new mobile for village hall to go on a contract rather than “pay-as-you-go” which is £3 per month cheaper. The proposal by Cllr Onions was to ratify this, Seconded by Cllr Hooke. All in favour.

Payee	Reason	Nett	VAT	Gross	Method
H Dunn	Manpower	102.00		102.00	Chq 100731
J Moore	Manpower	136.50		136.50	Chq 100732
Water Plus	Water	140.92		140.92	D/D
Tom White Waste	Waste removal	265.72	53.14	318.86	Chq 100733

Invoices presented; Cllr Brown proposed approval and payment, seconded by Cllr Hooke. All in favour.

Cllr Pargetter proposed that the meeting now be closed to the Public and press in order for the applications to be discussed. Cllr Onions seconded the proposal and members of the public left.

13326 AGENDA ITEM 5e LENGTHSMAN APPLICATION

It was resolved that the Clerk should arrange interviews for the 3 applicants, with Cllr Pargetter and Cllr Antrobus (if he is agreeable – if not Cllr Onions to attend) and the Clerk. Further discussion following the interviews will be by email and appointment will hopefully be formalised at the next full meeting in May.

There being no other business, the meeting was closed at 9.50pm.