

## **Minutes of the Meeting of Fillongley Parish Council held at Fillongley Village Hall on Thursday 21<sup>st</sup> June 2018 at 7.38pm**

Present: Cllr A Robert Pargetter (Chairman), Cllr C W Antrobus, Cllr J Hooke, Cllr S Onions, and Cllr A White. Clerk: Mrs H Badham.

There were 10 members of the public in attendance.

### **13338 AGENDA ITEM 1 APOLOGIES**

Apologies were received from Cllr S Taylor.

### **13339 AGENDA ITEM 2 SIGNING DECLARATION OF ACCEPTANCE FORM**

The Chairman and Clerk duly signed the form.

### **13340 AGENDA ITEM 3 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declaration of pecuniary and non-pecuniary interest in respect of items on the agenda. No declarations were made.

### **13341 AGENDA ITEM 4 MINUTES OF THE PREVIOUS MEETING**

Minutes of the previous meeting held on 17<sup>th</sup> May 2018, having been previously circulated and read, were then approved on the proposition of Cllr White and seconded by Cllr Antrobus. All were in favour.

Before the meeting moved back to the Agenda, the Chairman noted the attendance of our new Safer Neighbourhoods Officer – PC Tom Stevenson and PCSO Craig Marshall. He closed the meeting and invited them to speak with regard to policing issues in the parish. PC Stevenson informed the Council of an ANPR (Automatic Number Plate Recognition) camera which will be placed in the centre of the village to assist with crime solving. He noted statistics that showed that in general crime levels in the past 12 months were on a par with the previous 12 months although the notable increase is that vehicle crimes have doubled. There was then much discussion with regard to the Councils' letter to residents at Crossways Cottages and the parking issues. There were suggestions from members of the public to reduce the speed limit to 30mph and also to pave the verge on the far side so that could be used for parking. PC Stevenson re-emphasised the letters request to not park on the pavement as this is obstruction and an offence that could lead to ticketing (etc) and that it is preferable to park on the road as it slows traffic down. Cllr Onions suggested that FPC contact WCC to ascertain what, if anything, can be done to ease the situation.

The Chairman thanked PC Stevenson and PCSO Marshall for attending and re-opened the meeting.

### **13342 AGENDA ITEM 5 PROGRESS REPORTS for information**

- a. a. Neighbourhood Planning update.** Despite doing all things earlier requested by NWBC there appear to now be a few more things to complete, so this will be done in the next couple of weeks and be formally submitted to NWBC.
- b. Recreation Ground report.** Lance has reported the following items; bearing on roundabout need replacing, some wooden items need attention, zip wire needs tightening though it needs another pair of hands. Cllr White offered to assist with the zip wire and roundabout. Cllr White further proposed purchase of new bearings at a cost of £179 + VAT + £15 carriage, Seconded by Cllr Hooke. All in favour.
- c. War Memorial Renovation.** The cross has been removed and is being restored which will take approximately 6 weeks. Unfortunately the top of the stone pillar was damaged underneath the metal

mounting band of the cross and because of this the top of the stone pillar came off with the cross. This will be fixed by the stone conservator who will commence work later in the summer.

- d. Fillongley Fete.** Cllr Hooke reported £162 raised at the Fillongley Fete with a further donation for the war memorial renovation from Mr & Mrs Cleaver of £50, donation from a talk that she has done on the War Memorial of £20 and a further promise of a donation from Mr David Birch. The winner of the raffle was Mrs Jayne Moore. Cllr Pargetter recorded thanks to Cllr Hooke for her fundraising at the fete.
- e. Ousterne Lane.** Topographical survey completed, the ecological survey has been completed (no issues raised) and design of access road into field is currently in progress. When this is complete and agreed the works can progress. **Church Lane.** The lining was due to be completed 25th May but rain stopped work, the next date was 3rd June but road closure stopped them from getting in. WCC are awaiting new date for installation. Speed surveys to ascertain if signage has made a difference will be completed before the next PC meeting.
- f. Fillongley Flood Group Funding.** Though it has been agreed, the money has still not been transferred from Staffordshire County Council. It was resolved to agree the payment and sign the cheque to be released when confirmation of receipt of funds is received.
- g. Notice Board at Green End Road.** No comments have been received at all so Cllr Hooke proposed that it be removed and not replaced. Seconded by Cllr White. Clerk to ask Lengthsman to remove remains of existing board.
- h. Arley Sports Centre Banner.** This has been removed.
- i. Church Farm Encroachment.** Following the latest email from Mr Dumbleton which has been circulated to all Councillors it was noted that this was now an item requiring Cllrs decisions rather than a progress report. With that in mind Cllr Antrobus proposed that the Council instruct Mr Dumbleton to write to Band Hatton stating that a professional survey has been carried out on behalf of the Parish Council which clearly shows that their clients' fence is on the Common and that we will disclose this report upon the Parish Council being reimbursed the cost of £1200 and informing Band Hatton that if they decline to reimburse the Parish Council, the Parish Council will commence proceeding against their clients under section 45 of the Commons Act 2006 for the removal of the fence and ancillary costs. Seconded by Cllr White. All in favour.
- j. Swings at Recreation Ground.** These have been concreted in although they were concreted unevenly and now sag in the middle. Clerk reported concern that this may affect the wear in the chains. Noted.
- k. Crossways Cottages Parking Letter.** Following the comments at the beginning of the meeting, Cllr Onions formally proposed that the Clerk ask WCC to review the parking issues at Crossways Cottages and put forward the residents suggestions of reducing the speed limit and also paving the verge for a parking area. The meeting closed and there was further brief discussion with regard to compulsory purchase of land. The meeting re-opened. Cllr Onions added to the proposal to find out about compulsory purchase too. Seconded by Cllr White. All in favour.
- l. NWAC of PCs report (Clerk).** Clerk reported attendance at the recent meeting and had circulated by email the suggestions for future structure of the Association. It was resolved that the Clerk should respond to say that FPC agree that smaller geographical areas would be more relevant (as the Area Forums were) and to agree the suggestion to work on one "topic" that affects all and to try and improve that before moving on to another. Clerk to respond to WALC that FPC would be willing to progress along these lines.
- m. Didgely Lane.** Clerk reported that WCC will be purchasing and delivering pipe to Mr Lamb who has offered to replace the pipe that was broken, thereby removing the flooding and enabling the lane to be walked again.
- n. Tamworth Road signage.** Following 2 recent incidents (Tamworth Road where a car left the road) and Coventry Road (collision with property) WCC are reviewing existing signs and lines with a view to improving these.
- o. Road Closure 11th November.** Further to the last meeting, Clerk has spoken to Les Peacock of HTM who will arrange for the road to be closed (make the application) and also assist with arrangements.

- p. **Lengthsman letters.** Two proposed letters had been previously circulated to Councillors that will be sent out if residents hedges need cutting back. These have been checked with the Lengthsman who is happy with them as they stand. These are adapted from WCC standard letters and Councillors agreed that they can be used. Clerk further reported that WCC Councillor Hayfield who has provided the Lengthsman funding has already noted differences in the Parish and is pleased with how the work is progressing.

### **13343 AGENDA ITEM 6 MATTERS FOR DECISION**

- a. **Lych Gate.** Clerk has received an email from Mr Lynch stating that he will not rectify the faults and that FPC can keep the cheque (signed at the previous meeting). Cllrs stated that this was disappointing and now need to find craftsmen to put the gates right. Cllr Antrobus knows both a blacksmith and experienced wood worker and he will ask these people for advice on finishes and rectification and report back to the next meeting.
- b. **Fields in Trust.** Clerk presented the revised draft declaration from FIT that would need to be made as there is no Land Registry Title Deed. Cllr Pargetter confirmed that he is prepared to sign this and Councillors agreed. Clerk will now send this back to FIT for their legal team to advise on the next stage of the process of putting Corley Moor in Trust.
- c. **Commemorative Bench.** *Cllr Pargetter felt that it would be most constructive to discuss this and the following 2 items together.*
- d. **“There but not there” application**
- e. **Tommies.**

Most Councillors had visited the Bench at Arley (which is similar to the one proposed for Fillongley) and decided that the best bench to replace the existing one at the crossroads would be one with just soldiers on the back. There was discussion on installation and Clerk asked to contact John Stain and Fillongley Renovations for quotes. Following discussion, it was resolved not to apply for the perspex “there but not there” silhouettes. The silhouette “Tommy” was discussed together with the possibility of siting it next to the war memorial, silently paying respects to it. The thought was that the War Memorial was erected at the time and the figure of “Tommy” would show that 100 years later we have not forgotten their sacrifice. Finances were discussed and Cllr Hooke confirmed that she has raised a surplus of £927 for the War Memorial renovation and she would suggest that the excess is put towards both the bench and the “Tommy” figure. It was felt that the financial gap would either be bridged with donations (Clerk to put an article in the Parish Magazine) or putting a small amount on the ticket price for the beacon. Cllr White proposed purchasing the Soldiers bench and also the Tommy figure at an approximate cost of £1550. Cllr Hooke seconded the proposal. Motion carried.

- f. **Privacy Policy/GDPR Implications.** Clerk had previously circulated by email a proposed Privacy Policy based on WALC model. Cllr White proposed adopting the Policy, seconded by Cllr Hooke. All in favour.
- g. **Cemetery mower box/moles.** Ronnie Twigger has asked for a box for the back of the mower which was not passed on with the mower. Clerk to check with Ken and Ray to make sure they don't have it first. Cllr White suggested looking on ebay and asked the Clerk to check the make and model of the mower. There are moles back at the Cemetery and Ronnie has asked FPC to get a molecatcher – Clerk to ask Mrs White if she will do this again.
- h. **Football pitch hire.** FFC and the Clerk have been approached separately by 2 different football clubs wishing to hire the pitch on a Sunday. FFC are not currently in the Sunday league and think that the pitches will hold up to more frequent use. Historically when another club have used the pitches FFC make a charge for line marking/use of goal nets etc. Following much discussion Cllr White proposed charging each team £400 per season for use of the pitches to include the changing rooms. This was Seconded by Cllr Hooke. All in favour. Clerk to inform Clubs and FFC and draw up hire agreements as necessary.

### **13344** AGENDA ITEM 7 PUBLIC DISCUSSION

Meeting Closed. There was no further public discussion. The Meeting re-opened.

### **13345** AGENDA ITEM 8 CORRESPONDENCE

- WCC One Organisation Plan. *Noted, Clerk to forward email.*
- Closure of part of Breach Oak Lane. *Noted.*
- Closure of part of Shawbury Lane. *Noted.*
- JSNA consultation (emailed). *Noted.*
- CIL Survey *Noted. Clerk to forward email.*
- Internal Auditor email. *Noted. Clerk to check PC insurance to ascertain if she is covered to complete other internal audits.*
- Speedmatching event (5th July) *Noted. None to attend.*
- WALC Newsletter (emailed). *Noted.*
- High House complaints regarding noise/parking/litter. *Clerk reported that she has passed these on to NWBC but not received formal responses.*
- Bellway Housing Meeting (26/06 re Keresley housing development) *Open invitation for Councillors to attend if available.*
- I C O change of scale of charges. *Upon inspection of the new scale of charges FPC agree with ICO that the banding has not changed.*
- Schedule of addresses for Malkins Way. *Noted.*
- Open Space Society AGM. *Noted. None to attend.*
- Letter re accident on Castle site. *Clerk to respond that this is not within the remit of the PC.*

#### **To consider the following Planning Applications;**

PAP/2018/0264 Fillongley Hall Broad Lane Fillongley. Erection of a new orangery style pool building and reinstatement of original orangery. *No objections.*

PAP/2018/0265 Fillongley Hall Broad Lane Fillongley Coventry. Erection of a new orangery style pool building and reinstatement of original orangery. *No objections.*

PAP/2018/0260 4 Shawbury Cottages Pump Lane Shustoke. Change of use of land to residential use and conversion of existing horticultural nursery building to a (C3) dwelling, with the construction of replacement extensions. *No objections in principle though more detail required.*

PAP/2018/0319 The Elms Shawbury Lane Shustoke. Demolition of existing long barn and outbuildings and erection of two single storey dormer bungalow dwellings. *Objections.*

#### **To receive the following Planning Determinations;**

PAP/2018/0225 Penlan Coventry Road Fillongley. Extensions, Roof Alterations And Insulated External Render. *Granted*

PAP/2018/0273 Hill Top Coventry Road. Erection Of Single Storey Store To Rear. *Granted*

PAP/2018/0169 Corley Ash Cottage Coventry Road. Extension Of Existing Dropped Kerb. *Refused*

PAP/2018/0292 Wagster Cottage, Newtown Lane, Shustoke. Listed Building Consent for existing double garage flat roof to be replaced with rosemary tiled roof. *Listed Building Consent Granted.*

PAP/2018/0193 Beckfield Lodge Farm Breach Oak Lane. Erection Of Replacement Dwelling. *Granted*

The Chairman also wished to record that Harworth Estates have appealed to the Appeal Court over the development of Daw Mill.

### **13346** AGENDA ITEM 9 FINANCE TO APPROVE PAYMENTS

<b>Payee</b>	<b>Reason</b>	<b>Nett</b>	<b>Reclaimable VAT</b>	<b>Gross</b>	<b>Method</b>
H Badham	SCP 25 May				Chq 100431

HMRC	Tax	95.80		95.80	Chq 100432
L Judge-Porter	Salary				Chq 100433
BT	Phone	124.05	24.81	148.86	D/D
Hydro-Logic		4275.00	855.00	5130.00	Chq 100424
David J Powell Surveys	Survey	1000.00	200.00	1200.00	Chq 100425

Invoices presented and cheques to be signed; proposed by Cllr Antrobus, seconded by Cllr White. All in favour.

### **13347 AGENDA ITEM 10 COUNCILLORS REPORTS**

- Councillors discussed nominations for the Roll of Honour. Cllr Onions proposed Mr Eddie Jones for his tireless work restarting the Fillongley Fete. Seconded by Cllr Hooke. All in favour. Clerk to write and inform him and to arrange a date for the presentation as his convenience.
- Councillor Onions and Parish Clerk have both been nominated for NWBC Awards for service to local community and were congratulated by members of the Council as being worthy recipients.
- Cllr White reported a large number of police issues in the wider area in general.
- Clerk noted a request to use the Recreation Ground car park on Saturday as overflow parking for a wedding at Church. Permission given.
- Rev Kennedy will be retiring at the end of July and a suitable gift was briefly discussed to be determined by email agreement.

### **13348 AGENDA ITEM 11 NEXT MEETING**

The next meeting is to be on Thursday 19<sup>th</sup> July 2018. There being no other business, the meeting was closed at 10.05pm.

### **13349 AGENDA ITEM 12 VILLAGE HALL BUSINESS**

- Lease requirement for grant application. Avery Trustees are proposing extending the lease on the Butts Field and Hall to run in line with each other to comply with funding requirements. VH Trustees are keen for this matter to be resolved so that the VH Committee can progress with their plans for extending the Village Hall.

<b>Payee</b>	<b>Reason</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>	<b>Method</b>
J Moore	Manpower	162.37		162.37	Chq 100738

Invoices presented; Cllr Hooke proposed approval and payment, seconded by Cllr White. All in favour.