

FILLONGLEY NEIGHBOURHOOD PLAN

Consultation Statement

February 2019

Consultation Document for Fillongley Neighbourhood Plan

1. Introduction

The Neighbourhood Planning Regulations 2012 part 5 s15 (2) sets out what a consultation statement should contain. This is as follows:-

- (a) details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan
- (b) an explanation of how they were consulted
- (c) a summary of the main issues and concerns raised by persons consulted; and
- (d) a description of how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Development Plan

2. Those contacted

Initially, in February 2013, Fillongley Parish Council advertised for a working group of volunteers and Parish Councillors to produce the Neighbourhood Plan. The requests for any interested villagers to take part were recorded in Parish Council minutes, and the minutes placed on the Parish Council website, together with a more prominent advert and articles in the Parish Magazine. From responses, the Neighbourhood Planning Group (NPG) was formed with its inaugural meeting in April 2013.

The NPG visited Parish groups (Golden Years, Gardening Club, Scouts and Cubs) together with Bournebrook Primary School (Juniors) with the initial scoping survey.

Every house in the village has been contacted twice directly during the consultation period. This included those villagers that live in the village on a permanent basis and also those who own houses that are lived in on a casual basis. All businesses and all farmers in the Parish were contacted directly.

Fillongley Parish Council (FPC) hosted a stand at Fillongley Agricultural Show (approx. 3000 visitors per year) highlighting the NP, asking for involvement in the NPG and also with scoping surveys available to complete.

3. Methods

1. The Parish Council, by posting notices in the noticeboards, on the website and in the Parish Magazine (which is delivered to every home) informed people of the wish to complete a Neighbourhood Plan and of the opportunity to join the group.
2. The working group felt it important to find what people want by producing a very open questionnaire. NP Group members then engaged directly with members of the public

by visiting local groups, distributed the scoping survey to a wide cross-section of the community; engaging directly by handing out surveys and explaining the premise of doing a NP with groups, discussing with local people and hand delivering to all local businesses including farms.

3. Surveys were also left in local pubs, shop and post office to widen accessibility.
4. The Parish Council sought to engage further through a stand at the Fillongley Show.
5. The NPG met monthly with progress reports sent back to the Parish Council and Minuted on notice boards and website.
6. Working with FPC and NWBC the working group commissioned a Housing Needs Survey for future requirements in the Parish.
7. Working with WCC and Warwickshire Wildlife Trust the group highlighted environmental areas that required research to ensure that areas rich in wildlife have utmost protection.
8. An A4, 4 page “flyer” with information and proposals was delivered to every property in the Parish with an invitation to attend the Open Day.
9. The Open Day was also advertised in Parish Magazine and on website
10. The Consultation Day had a large display of information in a variety of formats; written information, booklets, posters, photos and a Powerpoint rotating display. There were points for people to add information/query things and add their points of view.
11. Responses from the Open Day and written responses reviewed and amendments made as necessary.
12. Further analysis of responses resulted in a draft NP. A letter (with weblink) was posted to every property with the offer of a hard copy if they wish to contact the Parish Clerk. Approximately 6 people made this request. The letters were also sent to the Statutory Consultees.
13. Working with NWBC, amendments were made to the latest draft proposal to ensure compliance whilst still advocating the wishes of the local people.
14. Members of the NPG have attended training sessions through NWBC and have contacted other Parishes completing/finished Neighbourhood Plans and reviewed much more information on various websites.
15. The Parish Council have worked closely with NWBC Forward Planning Dept in order to ensure that the plan complies both with the processes laid down and also the NWBC Core Strategy.

4. Issues raised

The key issues which have been used to drive our vision, objectives and ultimately policies (where appropriate) are;

- Fillongley is an historic, rural village washed over by Green Belt but with 2 development boundaries within the Parish.
- Whilst not far from large towns and cities residents wish to be unaffected by the development in those places and remain separated from them

- There is wide spread concern for traffic volumes and the ability of rural roads to cope
- There is no need for large scale development though there is insufficient 'affordable' housing, particularly for younger members of the community who are unable to stay in the village due to unavailability of the appropriate housing
- To strengthen the protection of the Green Belt from unwanted and unwarranted development.
- There is some flash flooding centrally and then slightly downstream that has been exacerbated over the years with run-off from the M6, removal of hedgerows etc
- Parishioners enjoy the open spaces, rural nature, and community spirit that the village has.

5. Actions taken

Every comment received from surveys, public consultations and meetings has been reviewed in detail by the Parish Council and actions taken where appropriate. In many cases the Fillongley Neighbourhood Plan and its associated documents have been amended. All review outcomes have been recorded in our evidence log.

6. Summary

The Fillongley Parish Council and Neighbourhood Planning Group firmly believe that the actions taken, and outlined above, demonstrate that the issued documentation clearly represents the stated views of the clear majority of the Fillongley community.

Appendix 1 Publicity and Community Events

The following publicity and community events were undertaken in drafting the Neighbourhood Plan and to comply with Part 5 s14 of the Regulations.

Method	Location	Date	Comments	Evidence Base Document Reference
Parish Council Meeting	Village Hall	May 2012	Decided to do a NP	EB/09/08a
Notice Board		June 2012	Posted on all 4 Parish Boards . NP Invite	EB/09/02a
Parish Council meeting (15 members of the public)	Village Hall	July 2012	<ul style="list-style-type: none"> • Create a poster for notice boards and Fillongley Show to inform about the Neighbourhood Plan and ask for those interested in assisting to come forward by September 20th 2012 	EB/09/08b

			<ul style="list-style-type: none"> • Create details of questions that need to be asked. • To have a Suggestion Box at the Show 	
Fillongley Show		August 2012	Informal consultation to generate interest and questions.	
Parish Magazine	Households	October 2012	Request for broad suggestions for things to include. Request for committee members	EB/09/03
Notice Board		November 2012	Posted on all 4 Parish Boards	EB/09/02b
Parish Magazine	Households	December 2012	Further request for committee members	EB/09/03
Meeting	Village Hall	24 th April 2013	Minutes noting inaugural NPG meeting with interested villagers	EB/09/03a
Scoping Survey	Village Groups	July 2013	Hand delivered by volunteers to groups (Bournebrook School, Gardening Club, Scouting groups, Golden Years, all local farmers and local businesses and pubs)	EB/09/04
Fillongley Show Public Consultation	Fillongley Show	11 th August 2013	Platform to publicise work to date and offer Scoping Surveys to be filled in.	EB/09/05a, b,c.
Parish Council Meeting (18 members of public)	Village Hall	September 2013	Draft Housing Needs Survey for use in connection with NP (Minutes)	EB/09/08d
Posted	Housing Needs Survey	September 2013	posted	EB/09/06
NWBC Training (Parish Council Minutes)	Feb 2014 Minute 12839	05/02/14	Clerk + 2 other members of NPG attended	EB/09/08e
Parish Council Meeting	Village Hall	17-07-14	Warwickshire Wildlife Ecology Presentation & discussion of requirement for NP(14 members of the public present)	EB/09/08f
Parish Council Meeting Minute 12947	Village Hall	15-01-15	Warwickshire Wildlife present findings of Ecology Survey (15 members of the public present)	EB/09/08g
Individual mailing	Village Hall	July 2015	Flyer distributed to every property in flyer whole Parish	EB/09/09
Notice Board		July 2015	Posted on all 4 Parish Boards requesting responses to the flyer.	EB/09/02c

Flyer	Village Hall	September 2015	Public Consultation Event	EB/09/09
Parish Council	Village Hall	29/10/15	Meeting to examine comments and propose alterations to the Parish Council where appropriate	
Parish Council Minute 13040	Village Hall	Nov 2015	Clerk to ascertain responses to queries from residents.	EB/09/08h
Parish Council	Village Hall	Jan 2017	Completed a draft of the NP document that will be going out to Parishioners. The first draft has been seen by NWBC and a few alterations made in accordance with advice.	EB/09/12a EB/09/o8i
Parish Council	Village Hall	March 2017	Final draft completed for approval by FPC and then to be sent to NWBC.	EB/09/12b
Parish Council	Village Hall	April 2017	Approval of final document by FPC.	EB/09/08j
Parish Council	Village Hall	May 2017	NP sent out to statutory and local consultees.	EB/09/08j
Parish Council	Village Hall	June 2017	Responses received back from Parishioners and statutory consultees and amendments discussed and made where appropriate.	EB/09/08k
NWBC meeting	Fillongley	30/06/17	Meeting with NWBC representative for guidance regarding proposals.	
		July 2017	NP amended with consideration for NWBC recommendations and Parishioner responses. Full discussion and approval to go forward for consultation and inspection before referendum.	EB/09/12c
Parish Council	Village Hall		Examination of documents before submission	EB/09/12d

Appendix 2 – Record of comments received/action taken

Document	Reference
Summary of Scoping reports received (including from Fillongley Show)	EB/09/05a, EB/09/05b, EB/09/05c
Summary of Housing Needs Survey	EB/09/06a
Summary of Community Consultation Event	EB/09/07a
Annotated Summary of Community Consultation comments	EB/09/07b
Draft NP sent to NWBC for formal comment	EB/09/10
Consultation letter sent to local businesses (example shown)	EB/09/10a
Consultation letter to statutory consultees (example shown)	EB/09/10b

Response from Severn Trent	EB/09/11c
Response from Highways England	EB/09/11a
Response from WCC	EB/09/11d & 11e
Response from Historic England	EB/09/11b
NWBC responses – Annotated	EB/09/11d & 11e
Finalised NP	EB/09/12d

Scoping reports were constantly referred to throughout discussion whenever policies were being formulated.

Appendix 3 - Consultation Log

Consultee	Reply received	Reference
Environment Agency	Yes	EB/09/11l
Natural England	No	
Highways England	Yes	EB/09/11a
WCC	Yes	EB/09/11d
Coal Authority	Yes	EB/09/11f
Severn Trent	Yes	EB/09/11c
NWBC	Yes	EB/09/11e
O'Flanagan Homes	Yes	EB/09/11q
Arley NPG (John Birch)	Yes	EB/09/11g
Arley PC (Gerry Brough)	Yes	EB/09/11m & EB/09/11m2
HCA	No	
Bournebrook School	Yes	EB/09/11n
Coventry City Council	Yes	****
Network Rail	TBC	
Astley PC	TBC	
Corley PC	TBC	
Shustoke PC	TBC	
Maxstoke PC	TBC	
Over Whitacre PC	TBC	
Great & Little Packington PC	TBC	
ClIr Les Smith NWBC	TBC	
ClIr David Wright NWBC	TBC	
Historic England	Yes	EB/09/11b
All Fillongley addresses	Hargreaves	EB/09/11j
	Wardley	EB/09/11o
	Jensen	EB/09/11p
	Cooper	EB/09/11h
	Corrigan	EB/09/11r
	Cripps	EB/09/11i
	Wheatley	EB/09/11k

Consultation has taken place as listed on the Consultation Log. Amendments made after consultation were evolved as responses came in and were discussed and the Plan went from Version 6 to its final version 9. This is mainly noted in references EB/09/08k and EB/09/12c.

Highlighted documents are also included as a separate document for ease of transmission and review; Nomenclature Consultation Statement NP_APP123(EB_09xx..)