

## **Minutes of the Meeting of Fillongley Parish Council held via “Zoom” on Thursday 16<sup>th</sup> July 2020 at 7.35pm**

Present: Cllr A Robert Pargetter (Chairman), Cllr S Onions, Cllr S Taylor, Cllr J Hooke, Cllr D Wardley and Cllr A White, Cllr C W Antrobus. Clerk: Mrs H Badham.

There was 3 members of the public in attendance.

### **13609 AGENDA ITEM 1 APOLOGIES**

No Apologies were received.

### **13610 AGENDA ITEM 2 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declaration of pecuniary and non-pecuniary interest in respect of items on the agenda. None were made.

### **13611 AGENDA ITEM 3 MINUTES OF THE PREVIOUS MEETING**

Minutes of the previous Council meeting held on 18<sup>th</sup> June 2020 having been previously circulated and read, were then approved on the proposition of Cllr White and seconded by Cllr Wardley. All were in favour.

### **13612 AGENDA ITEM 4 PROGRESS REPORTS for information**

- a. **Fields in Trust.** This has been returned to FiT.
- b. **VOiP telephone system.** Invoice has not yet been received but is on the agenda for payment which will be processed when the service is provided and invoice received.
- c. **Sandra Newbold Memorial Bench.** Miss Newbold is happy to pay installation if permitted by WCC Highways and will update FPC when she is in a position to progress the request.
- d. **NWAC of PCs Planning Board response.** NWAC have circulated the response from NWBC “*the scheme was adopted at the 20th May so would require a full Council to change it so it wouldn’t be able to be rescinded with immediate effect. There may be a slight misunderstanding on the extent of the scheme ..... It was always intended for use on the more straightforward cases and it has not been necessary yet to take any decisions via this route. The idea was to have a virtual meeting for the more important/contentious issues and we are due to have a virtual meeting towards the end of July, with the usual input from applicants and objectors.*”
- e. **Problem tree at Windmill Lane, Corley Moor.** Western Power surveyor re-visited site today to ascertain if further works can be done to the tree when the remedial tree works are completed by them. Clerk expressed concern that it hadn’t been included on the tree survey commissioned last year. The tree will be examined after the Western Power works so that further works required, if any, can be arranged.
- f. **Verges.** Update from WCC was presented to Cllrs; *County Highways have been working with our Ecology Team and the Wildlife Trust to identify trials which are running at the minute to assess what the impact may be of planting different wildflower species and the effect on the environment. The issue is complex and there are many aspects of verge maintenance to consider including the which verges to cut, frequency and timing of cuts, disposal of arisings, plant species, public safety and public perception. The results of the trial will inform a connected and sustainable approach to the maintenance of our rural highway verges. Please be advised that it is unlikely there will be much to see in the short term as a result of this work, but over the next 12-24 months we hope we can develop a strategy going forward.*”
- g. **Japanese Knotweed.** This was sprayed on 20<sup>th</sup> June and will be redone in October. Cllr Pargetter expressed concern that an area of Wood End Lane was missed. Clerk to ask WCC Highways for clarification.

- h. **Funding from WCC re Silver Sunday and VE Day.** It has been confirmed that this can be held over to be spent for the aim of the event even if the delivery of events has to be delayed or amended to accommodate the current Covid Pandemic.
- i. **Funding from Meriden Rotary Club.** The Clerk has asked volunteers to confirm numbers and types of assistance undertaken. Around half have so far responded. Funds to be retained in case of a second wave, and distribution discussed at the next meeting
- j. **Planning meeting with NWBC.** This is planned for Friday 17<sup>th</sup> July. Clerk will update FPC following the meeting.

### **13613 AGENDA ITEM 5 IN ABEYANCE until social lockdown is lifted**

- a. Lengthsman Training. *Noted.*
- b. Crossing Patrol/speed surveys. *Noted.*
- c. Report of sewerage leak on Corley Moor. *Following discussion Clerk to ask NWBC if they are able to do a site visit to investigate.*
- d. Cemetery fees. *Noted.*
- e. Community Award. *Noted.*
- f. Corley Moor topping. *Following discussion Clerk to contact Heritages to confirm the timing of the cut to be in September/October depending on the weather.*
- g. Lengthsman Annual Review. *Noted.*

### **13614 AGENDA ITEM 6 MATTERS FOR DECISION**

- a. **VE Day /VJ Day.** It is unlikely that the lockdown will be lifted to enable the celebrations planned, however residents may wish to have “driveway street parties” as for VE Day. Clerk to try and co-ordinate the parish bunting so that it is finished and put along the crossroads as a public gesture of celebration.
- b. **Tree report 2021.** The next tree report is due in March 2021. Recently the Clerk and Lengthsman have been looking closely at the report and found anomalies. There has been no response from the author of the report. Clerk recommends that we look for an alternative inspector next year.
- c. **Bench request at Cemetery in Memory of John Dunn.** As per email circulated by Clerk, the family would like to locate a bench in the cemetery under the trees and to have an inscription carved into it rather than a plaque. Cllrs agrees that this was acceptable and the fixing/slab should be as per Derek Wilkes Memorial Bench at Newhall Green.
- d. **Request for craft fayre outside Scout Hut.** Gemma Manning has requested permission to host this. It was agreed that it is ok to do as long as a donation is made to Scout funds.
- e. **Additional football team.** A request has been received from Coventry Jaguar Old Boys to use the pitches for the forthcoming season. Keresley Coronation are not returning to Fillongley and therefore we could accommodate if the PC were agreeable. FFC have no objections. It was decided to permit use at the current fee of £400 per season to FPC with a separate agreement with FFC regarding nets, line marking etc.
- f. **Scout Hut path.** The Group Scout Leader has requested permission to put a path from the side door to the car park to enable safe entry and exit from the hut when groups are able to meet again after Covid-19 restrictions. Following discussion, it was agreed that it would be agreeable to have paving slabs, slightly recessed into the ground to enable efficient mowing. It is not necessary to have them linked – “stepping stones” would be fine.

### **13615 AGENDA ITEM 6 PUBLIC DISCUSSION**

Meeting Closed. There was public discussion with regard to the planning application at Village Farm.  
Meeting re-opened.

### **13616 AGENDA ITEM 7 CORRESPONDENCE**

- Meriden Neighbourhood Development Plan. *Noted.*

- Parish Council Carbon Footprint Tool. *Noted.*
- Hobgoblin lane incident. *Noted.*
- Alterations to Silver Sunday. *Various options were briefly discussed though it will need to be decided nearer the time.*
- CPRE newsletter. *Noted.*
- Academic Survey. *Circulated on email for Cllrs to respond.*
- Annual Play Inspection report. *Noted.*
- Road closure Tamworth Road. Corley between the two junctions of Rock Lane. 9.30 – 3.30 12<sup>th</sup> August. *Noted and posted on Facebook for ease of transfer of information.*
- Litter in Blackhall Lane. *Following a spate of litter and excrement left in Blackhall Lane, Clerk has asked NWBC for signage and also informed the Police so that they can keep a lookout in the area.*

**Determined by delegated powers; Planning Applications;**

**PAP/2020/0318** Sports Ground Black Hall Lane. New replacement scoreboard and equipment store

To consider the following **Planning Applications;**

**PAP/2020/0293** Rangemoor, Coventry Road. Single storey rear extension. *No objections.*

**PAP/2020/0356** Barn 1 Walkers Farm, Nuneaton Road. Retrospective temporary use of site caravan. *No objections to it being used for 12 months as it has already been there for 2 years.*

**PAP/2020/0290** Poultry Farm Green End Road. Prior Approval for conversion of existing poultry unit to 5 no: dwellings. *Objections to the amended access proposed.*

**PAP/2018/0294** Land at Village Farm, Meriden Road. New drainage strategy for previously proposed development. *No objections to the drainage strategy although the objections in principle to the development are maintained.*

To receive the following **Planning Determinations;**

**PAP/2020/0235** The Cottage Tippers Hill Lane. Erection of Agricultural Storage Building. *Granted.*

**Ongoing Planning Infringement issues;**

- Land behind sewage works, Tamworth Road. *No further information.*
- 15 Shawbury Lane. *No further information.*
- Woodcorner Farm. *It appears that the occupant was operating under a previous PAP condition are are now aware of the correct permitted hours of operation.*
- Packsaddle, Fillongley Road. *Logged but not yet investigated.*
- The Cleeve, Meriden Road. *The expected planning applications are not yet validated.*
- High House. *The time for compliance with the enforcement notice has expired. NWBC are continuing to pursue closure of events for over 22 guests which are contrary to the current permission. NWBC are also expecting a retrospective application for the unauthorised use of the tennis pavilion as accomodation.*

**13617 AGENDA ITEM 8 FINANCE**

Payee	Reason	Nett	Reclaimable VAT	Gross	Method
H Badham	SCP 21 June				Direct Payment
L Judge-Porter	Manpower June				Direct Payment
HMRC	Tax				Direct Payment

L Judge-Porter	Materials – notice board & barrier	34.17	6.91	41.00	Direct Payment
H Badham	Zoom subscription	11.99	2.40	14.39	Direct Payment
M B Systems	VOiPE	TBC			
ICO	Annual Licence	35.00		35.00	D/D
NWBC	Inv 5845957	1891.16	315.19	1575.97	Direct Payment

The Clerk also asked for authorisation to pay Clerks and Lengthsmans salary and HMRC in August. Proposal to pay items listed by Cllr Taylor, Seconded by Cllr Hooke. All in favour.

### **13618** AGENDA ITEM 9 COUNCILLORS REPORTS and items for future agenda

- Other planning infringements reported to the Clerk that have been passed on are;
  - Blabers Hall, Green End Road. Unauthorised works.
  - Wilsden, Sandy Lane. Unauthorised extension.
  - Rosne, Sandy Lane. Unauthorised extension.
  - High House. Construction of wall encroaching on the highway.

The Clerk has also been informed that the access road to the new development at the back of Ashleigh is not as wide as it should be according to the plans. *Cllrs asked the Clerk to report this to NWBC.*

- Cllr Antrobus reported numerous potholes on Shawbury Lane. *Clerk to report.*

### **13619** AGENDA ITEM 10 NEXT MEETING

The next meeting is to be on Thursday 17<sup>th</sup> September 2020. There being no other Parish Council business the meeting closed at 8.55pm.

### **13620** AGENDA ITEM 11 VILLAGE HALL BUSINESS

- **Lease extension.** Mr Hargreaves reports that the old Land Agent has not passed details to the new Agent which is why it is being held up.
- **Potholes.** No progress to report.
- **ACRE advice on re-opening of Village Halls.** FVH is not opening to general bookings until at least September due to the floor renovation however the Clerk and Jayne will draft a Covid secure plan for the village hall, using the latest guidance, before re-opening.
- **Floor.** The contract has been awarded to Fillongley Renovations and will be started at the beginning of the school holidays. Two representatives of the Committee together with a representative from the Avery Trust met regarding the proposals. The contractor is concerned about the drying time for the concrete. If Trustees are agreeable, it was decided that the best solution was to install the floor as planned, and then lay a carpet to enable the floor to dry and finish the wood flooring in the October/Christmas holidays depending on the moisture in the floor. Trustees agreed that this was the most sensible way to ensure the floor is done without risking damage to the wooden floor finish.

Payee	Reason	Nett	VAT	Gross	Method
J Moore	Village Hall bookings/Manpower				Direct payment
H Butler	Manpower				Direct payment
Astleys	Inv 136612	48.75	9.73	58.48	Direct payment
WFP	Inv 31118	127.47	25.49	152.96	Direct payment
L Judge-Porter	Keys	9.98		9.98	Direct payment

Invoices presented; Cllr Wardley proposed approval and payment, seconded by Cllr Taylor. All in favour.