

## **Minutes of the Meeting of Fillongley Parish Council held at Fillongley Village Hall on Thursday 17<sup>th</sup> May 2018 at pm**

Present: Cllr R Brown (Chairman), Cllr C W Antrobus, Cllr S Taylor, Cllr J Hooke, Cllr S Onions, and Cllr A White. Clerk: Mrs H Badham.

There were 5 members of the public in attendance.

### **13327 AGENDA ITEM 1 APOLOGIES**

Apologies were received from Cllr A Robert Pargetter. Cllr Brown, as Vice-Chairman, stood in to Chair the meeting.

### **13328 AGENDA ITEM 2 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declaration of pecuniary and non-pecuniary interest in respect of items on the agenda. Cllr Hooke declared an interest in Agenda item 7, PAP/2018/0231.

### **13329 AGENDA ITEM 3 MINUTES OF THE PREVIOUS MEETING**

Minutes of the previous meeting held on 19<sup>th</sup> April 2018, having been previously circulated and read, were then approved on the proposition of Cllr White and seconded by Cllr Hooke. All were in favour.

### **13330 AGENDA ITEM 4 PROGRESS REPORTS for information**

- a. Lych Gate.** Following circulated emails, it was agreed that the cheque for payment would be written but not sent until final works are completed to satisfaction and the Clerk is instructed to release the chq.
- b. Cemetery Footpath/flowers.** The stone was delivered and used as required. A total of 5.5 bags have been used. The remaining half bag will be used to top up when the path settles. The sides will be sprayed shortly. Messers Brandreth have seeded the area discussed with wild flowers. Unfortunately a mistake was made with the estimate and once properly measured, a lot more seed was required. Mr Brandreth apologised for the error and offered to stand the cost of the difference if necessary. Councillors discussed the matter in relation to “would they still have gone ahead with the higher price?” It was decided that they would, so Cllr Antrobus proposed paying the new amount in full, Seconded by Cllr Onions. All in favour. Clerk reminded the Councillors that this payment would come out of the Cemetery reserves rather than the Parish precept.
- c. Neighbourhood Planning update.** Details about to be submitted to NWBC.
- d. Recreation Ground Report.** Monthly check had not been completed however this duty will fall to the Lengthsman from now on.
- e. Fields in Trust.** Cllr White met representative from FIT for site visit. There was some discussion as to the wording of the Declaration that needs to be made but as Cllr Pargetter was not at the meeting this will be discussed at the next meeting in Agenda Item 5.
- f. War Memorial Renovation.** Cllr Hooke reported that she is co-ordinating the Contractors and expecting work to commence shortly. It is planned that the blacksmith will remove the cross at the beginning of June and the stonework can be completed afterwards She has put information in the Parish Magazine and will also erect a notice when the cross is removed so that residents are aware of the works and don't think it has been stolen! There was brief discussion with regard to the rededication of the Memorial which Cllr Hooke felt appropriate to be on the anniversary of the original dedication (June/July 2019) and the possibility of closing the road for this and also for the remembrance service this year.
- g. Fillongley Fete.** Cllr Hooke has organised a raffle for luxury hamper as before. Councillors agreed that funds raised will go to the War Memorial. Cllr Hooke and Cllr White will be in attendance at the fete.
- h. WW1 Commemoration Beacon celebrations** as follows;

- i. **Bugler.** Clerk has found someone to play the Last Post and also suggested that he lead the attendees in singing the National Anthem just after the Beacon is lit.
- ii. **Bagpipes.** Piper will confirm availability as soon as possible.  
Meeting closed. There was some public discussion regarding the event. Meeting reopened.
- iii. **Insurance.** FPC insurers will cover the event (subject to DTI guidelines being followed) at a cost of £56 which can be added to the annual premium. Cllr Taylor proposed adopting the DTI Guidelines and paying the premium quoted, Seconded by Cllr White. All in favour.
- i. **Ousterne Lane/Church Lane.** Surveys will be completed next week in Ousterne Lane. No further update regarding Church Lane.
- j. **Fillongley Flood Group Funding.** WCC have been informed that Staffordshire CC (joint bidders) have had notification that the bid has been successful though WCC has not yet received the payment.
- k. **Notice Board at Green End Road.** Sign has been put up to ask if anyone would like to keep the notice board. No response so far though sign has only been there a week.
- l. **NWBC Code of Conduct Training.** Clerk obtained training notes and circulated by email to Cllrs. The most useful part appeared to be clearly interpretable definitions of disclosable interests.
- m. **Arley Sports Centre Banner.** Clerk has received email assurance that if no-one attend the meeting/gets in touch it will be removed. Nobody has attended the meeting or contacted the Clerk regarding this so Clerk will ask for it to be removed.
- n. **Commemorative Bench.** There was some discussion regarding provision of a commemorative bench, perhaps using the excess funds raised by Cllr Hooke or perhaps within the ordinary funds. Following the last meeting it has transpired that Arley PC have erected a very similar bench, to that suggested, by Arley War Memorial and the Clerk suggested that Councillors look at that. The Clerk also informed Councillors of another project that she has just received notification of "There but not there". It is a variety of pieces of art commemorating the centenary of the end of WW1 similarly to the poppies at the Tower of London that commemorated the start of WW1. There were 2 options- the first is available by grant funding and are clear perspex cut outs of people sitting at a bench (which could be temporarily put onto a new commemorative bench) reminding people of who would be here now but for their sacrifice. The second option is of an aluminium outline of a standing WW1 Soldier with his rifle and bayonet, head bowed in contemplation, which could be erected next to the War Memorial. There was also some discussion with regard to adding a pound onto each Beacon ticket to go towards funding this. This will go onto next months Agenda item 5.

### **13331 AGENDA ITEM 5 MATTERS FOR DECISION**

- a. **Church Farm surveyor.** Clerk had received recommendation for specialist surveyor in boundary disputes from the previous surveyor, and Mr Dumbleton had also given details of someone local that he has used before. Both prices and information had been previously circulated to Councillors. Clerk also brought to their attention an email from Mr Dumbleton stating that it may be possible that not all costs could be recovered. Cllr Antrobus opened discussions stating that though David Powell Associates were more expensive than the local company, in his experience it may be more prudent in the long term to go with the specialist, more expensive company. It was resolved to email and ask the company why there was such a disparity and circulate that information. Cllr White proposed that subject to a satisfactory response the Council should engage David Powell Associates at a maximum cost of £2050 plus VAT. Seconded by Cllr Antrobus. All in favour. Clerk requested that Councillors should respond to email with all possible haste to progress the case. All in favour.
- b. **GDPR Implications/changes.** There has been an amendment and the Clerk understands that Parish Councils do not now need to appoint a data control officer. FPC will await further developments/information as FPC do not send out unsolicited mail or sell/give personal details to third parties.
- c. **Lengthsman Appointment.** Following the last meeting, interviews were arranged with all 3 excellent candidates with Cllrs Pargetter and Antrobus. The Clerk was also in attendance. The Clerk had

circulated to Councillors by email that the 2 delegated Councillors had selected Mr Lance Judge-Porter. FPC have now received satisfactory references and medical report and completed training with WCC, so pending approval Lance could start on Monday. Cllr Hooke proposed that Monday 21<sup>st</sup> May should be his start date, and he should be supplied with laminated maps (Clerk to arrange) and a labelled High Vis Jacket (FPC) to which the total spend should be no more than £50. Seconded by Cllr Antrobus. All in favour.

- d. **Swings at Recreation Ground.** Clerk has received an estimate of £100 to refix swings. Cllr White proposed going ahead, Seconded by Cllr Taylor. All in favour.
- e. **Insurance Renewal.** There was no alteration in the premium when Clerk adjusted the cost of the replacement boiler and added in the Lengthsman. The only additional cost is for the beacon as previously discussed.
- f. **Councillors Resignation.** Councillor Brown having previously emailed the other Councillors formerly tendered his resignation, due to work pressures, with effect from the end of the meeting. Vice Chairman Cllr Antrobus took the floor and thanked Richard for his hard work and invaluable input particularly with regard to planning matters. Cllr Antrobus reluctantly proposed acceptance of Cllr Browns resignation which was reluctantly seconded by Councillor White and whilst no Councillors were in favour of the motion, all agreed to accept his decision. There was discussion as to how to advertise the vacancy and it was resolved that it should go into the next parish magazine which will be August/September. Notices will also go onto the notice boards and onto the website and facebook page with a closing date of 1<sup>st</sup> September and candidate to be selected at the September meeting.

### **13332 AGENDA ITEM 6 PUBLIC DISCUSSION**

Meeting Closed. There was discussion with regard to;

- Church Lane
- Requirement for more litter bins on Coventry Road
- Daw Mill – Haworths are seeking leave to Appeal to the High Court.

The Meeting re-opened.

### **13333 AGENDA ITEM 7 CORRESPONDENCE**

- Complaint about parking at Crossways Cottages. *Cllr White proposed Clerk to write to all residents to try and resolve amicably. Seconded by Cllr Antrobus. Clerk suggested that she email the letter for agreement before sending it. Agreed.*
- Greggs Foundation letter & Cheque. *Thanks to Greggs for £400 donation for Silver Sunday.*
- Consultation on Powers for dealing with unauthorised development and encampments. *Clerk to email round for individual responses.*
- Severn Trent letter. *Noted.*
- WALC County Committee Nominations. *Noted.*
- WALC forwarding a proposal to Govt to link Planning and Building Control. *Cllr White proposed Clerk complete survey in support of the motion. Seconded by Cllr Onions. All in favour.*
- NWAC of PCs – meeting for Councillors 2<sup>nd</sup> June 11-1pm. *No-one available*
- Consultation Knowle, Dorridge & Bentley Heath Neighbourhood Plan. *Noted.*
- WCC Invitation celebrating volunteers in Warwickshire. *Noted.*
- Nominations request for volunteer awards. *Noted.*
- Confirmation of Footpath diversion. *Noted.*
- The Queens Award for Voluntary Service request for nominations. *Noted.*
- WCC Temporary Road Closure – Church Lane 22-31<sup>st</sup> May. *Noted.*
- NWBC recreation ground

- Annual play inspection £54.75. Cllr White proposed going ahead with annual inspection as usual, seconded by Cllr Taylor, all in favour.
- Training opportunity. *Noted.*
- Flood Information evening re maintenance of watercourses. *Noted. Cllr Antrobus to circulate to interested parties/farmers.*
- Email regarding poor state of repair of gate at Recreation Ground. *Cllr Onions proposed that Paul Foster be asked to look at it when he fixes the swings and suggests solution for repair with costings. Seconded by Cllr Antrobus. All in favour.*

**To consider the following Planning Applications;**

**PAP/2018/0231** Heart of England Conference & Events Centre, Meriden Road, Fillongley. Display of two pole-mounted banner signs with halo (internal) illumination (lettering only illuminated). *Objections.*

**PAP/2018/0292** Wagster Cottage, Newtown Lane, Shustoke. Listed Building Consent for existing double garage flat

roof to be replaced with rosemary tiled roof. *No objections.*

**PAP/2018/0273** Hill Top, Coventry Road, Fillongley. Erection of single storey store to rear. *No objections.*

**To receive the following Planning Determinations;**

**PAP/2017/0586** L S Court Ltd Coventry Road Fillongley. Demolition of Existing Buildings And Construction Of 5 New Dwellings With Associated Access, Parking And Turning Facilities. *Granted*

**PAP/2018/110** Wyndrush, Coventry Road, Fillongley. Erection of Single Storey Side Extension. *Granted.*

**13334 AGENDA ITEM 8 FINANCE TO APPROVE PAYMENTS**

Payee	Reason	Nett	Reclaimable VAT	Gross	Method
H Badham	SCP 25 April				Chq 100422
HMRC	Tax				Chq 100423
Zurich Municipal	Insurance	458.81		458.81	Chq 100424
County Building Supplies	Gravel – Cemetery			259.20	Chq 100425
H Badham	Stamps	6.96		6.96	Chq 100426
R Twigger	Cemetery path	50.00		50.00	Chq 100427
M Burton	Cemetery path	50.00		50.00	Chq 100428
AW & J Brandreth & Son	Flower seed			187.20	Chq 100429
Whitacre Bespoke Carpentry	Lych Gate	540.00		648.00	Chq 100430

Invoices presented and cheques to be signed; proposed by Cllr White, seconded by Cllr Taylor. All in favour.

**13335 AGENDA ITEM 9 COUNCILLORS REPORTS**

- Grass verge by recreation ground needs reinstating by Lengthsman

**13336 AGENDA ITEM 10 NEXT MEETING**

The next meeting is to be on Thursday 21<sup>st</sup> June 2018. There being no other business, the meeting was closed at 10.10pm.

**13337 AGENDA ITEM 11 VILLAGE HALL BUSINESS**

- Lease requirement for grant application. The current proposal for the new VH lease prohibits funding from the Big Lottery so FVH Committee are seeking the support of the Trustees to alter this. Following discussion it was determined that the Clerk should forward this on to the Chairman of the Avery Trust for inclusion in their next meeting, noting the support of the Trustees for the FVH Cttee.

<b>Payee</b>	<b>Reason</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>	<b>Method</b>
J Moore	Manpower	163.87		163.87	Chq 100734
H Dunn	Manpower (max £100)				Chq 100735
Astleys	Invoice 165434	120.42		120.42	Chq 100736
Allied Westminster	Insurance	699.08		699.08	Chq 100737

Invoices presented; Cllr Antrobus proposed approval and payment, seconded by Cllr Hooke. All in favour.